



Chairman: Jaemie Neely
Members: Ron Anderson, Larry Ivory, Bob Grogan

Procurement Policy Board Meeting Minutes

November 14, 2024

Via Webex

10:00 am

I. Call to Order

The November 14, 2024, Procurement Policy Board meeting was called to order. Executive Director von Behren held a roll call. Member Grogan, Member Anderson and Chairperson Neely were present via Webex. Member Ivory were absent.

II. Approval of Minutes September 12, 2024

Member Grogan made a motion to accept the minutes as presented. Chair Neely seconded the motion. All Members voted to approve the minutes and the motion carried.

III. Lease Review karin

➤ Lease 6058 – DCFS – Springfield

Mr. Kilroy from CMS stated that this lease was originally done via the RFI process for over 17,000 square feet. These is a lease amendment to add additional 16,000 square feet of space. This will accommodate additional staff and consolidate several satellite offices. The base rent and terms of the original lease remain the same. Member Grogan asked if the end date of the lease was changing. Mr. Kilroy stated that it was not. Chair Neely stated she thought this looked like a good deal for the State. Member Grogan asked about the total cost that was almost doubling but that was because of the increase space and not an increase in base rent. Mr. Kilroy confirmed and stated that the landlord paid for all the utilities at this location. Member Grogan made a motion to accept the lease as presented. Member Anderson seconded the motion. All Members voted to approve the lease and the motion carried.

IV. Legislation

Chair Neely noted that she was working on some language for legislation regarding lease improvements over a million dollars and BEP goals. She hoped it would be ready to present at the next Board meeting.

V. Public Comment

There was no public comment. Member Grogan suggested adding a public comment section at the beginning of the meeting regarding agenda items. All the Board Members and staff agreed that would be a welcome addition to our meetings.

VI. Adjournment

Chair Neely made a motion to adjourn the meeting. Member Grogan seconded the motion. All Members voted to adjourn the meeting and the motion carried.



Chairman: Jaemie Neely

Members: Ron Anderson, Larry Ivory, Bob Grogan